

## **CLIENT ALERT: Employers Must Use Updated Form I-9 No Later than January 22, 2017 - By Jeffrey S. Siegel**

On November 14, 2016, United States Citizenship and Immigration Services ("USCIS") released a revised Employment Eligibility Verification Form I-9 for employer use. Employers should be familiar with this Form I-9 employment verification process, which has been in effect since 1986, requiring employers to complete and keep on file a Form I-9 for all employees hired in the United States. Employers must use the updated Form I-9 starting no later than January 22, 2017.

Among the changes, the updated Form I-9 streamlines the process for certain foreign nationals, adds prompts to ensure information is entered correctly, and contains a supplemental page for the preparer/translator. The revised form does not change an employer's obligation to collect or retain Form I-9s.

Employers may download the updated Form I-9 (revision dated 11/14/2016) from the [USCIS website](http://uscis.gov).

Employers should speak to their MBJ attorney to discuss any specific questions about the implementation of the new Form I-9, or about the employment eligibility verification process generally.

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